

**UNOFFICIAL MINUTES**  
**BARNES COUNTY NORTH DISTRICT #007**  
**WIMBLEDON ND 58492**  
**ANNUAL SCHOOL BOARD of EDUCATION MEETING**  
**July 17, 2019**  
**Page 1**

The meeting of the Barnes County North School Board of Education was called to order by President Mike Schwehr at 7:01 pm. A quorum of the Board was acknowledged. Board members present were Mike Schwehr, Lee Gussette, Bret Fehr, Michele Elston, Lori Carlson, Cindy Christianson, Brent Bruner, Rob Harstad and Chad Bakken. Also present were Superintendent Michael Severson, PK-6 Principal Danielle Bosse and Business Manager Amy Darby.

Superintendent Severson thanked the office staff for their hard work this summer and the custodial staff for their hard work and dedication. The school is looking awesome!

The Acceptable Use Policy was added under 2018-2019 Old Business. Motion to approve the amended agenda. Lori Carlson, Cindy Christianson. Unanimous approval.

Motion to approve the consent agenda. (Inclusive of agenda, minutes from the regular board meeting on June 19, 2019, minutes from the special board meetings on July 1 and July 8, 2019, Pledge of Securities, the 2018-2019 Finance Report for publication and the financial reports.) General Fund bills \$110,539.35 Building Fund bills \$2,462.08. Total of bills \$113,001.43. Bret Fehr, Lee Gussette. Unanimous yes roll call vote.

There was a discrepancy found in the 2018-2019 Finance Report that was presented at the meeting. A small amount of interest income had not been added. Motion to approve the 2018-2019 Finance Report with the change to the revenue to reflect the interest income. Bret Fehr, Rob Harstad. Unanimous yes roll call vote.

**2018-2019 Old Business:** Mr. Severson stated that the Acceptable Use Policy has been amended to include a statement that a student only needs to complete the form once while they are enrolled. Motion to accept the amendment to the Acceptable Use Policy. Lori Carlson, Cindy Christianson. Unanimous yes roll call vote.

President Schwehr officially dissolved the 2018-2019 School Board.

**New Business:** Business Manager reconvened the meeting. Business Manager then called for nomination and election of the Board of Education President. Lori Carlson made a motion to

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**July 17, 2019**  
**Page 2**

nominate Mike Schwehr. Lori Carlson made a motion nominations cease. Lee Guscette second. Mike Schwehr was elected board president by a unanimous yes vote. Gavel turned over to President .

Nomination and election of Vice-President called for. Brent Bruner made a motion to nominate Lee Guscette . President Schwehr called for any other nominations three times. No other nominations were made. Lee Guscette was elected Vice-President by a unanimous yes vote.

Motion made to appoint Amy Darby as Business Manager. Bret Fehr, Lori Carlson, Unanimous yes roll call vote.

Motion made to appoint Mr. Severson as Special Education Representative. Lori Carlson, Michele Elston. Unanimous yes roll call vote.

Motion made to appoint Mr. Wilson as Homeless Liason. Chad Bakken, Michele Elston. Unanimous yes roll call vote.

Committee assignments were reviewed. Motion made to accept the current committee assignments. Rob Harstad, Brent Bruner. Unanimous yes roll call vote.

Motion made to approve the depository bank as Bank Forward. Bret Fehr, Chad Bakken. Unanimous yes roll call vote.

Motion to authorize the Superintendent to receive and expend Federal funds for Title I, Title IIA and Title IV Part A. Michele Elston, Bret Fehr. Unanimous yes roll call vote.

Motion made to approve Business Manager Amy Darby, Superintendent Michael Severson and Board of Education President Mike Schwehr as authorized signers of all vouchers. Bret Fehr, Brent Bruner. Unanimous yes roll call vote.

Board compensation was discussed. The current compensation rate of \$75 per Board or committee meeting will not be changed. Motion made for Board members to be paid for outside committee meetings at \$75 per meeting for those meetings not already compensated. Brent Bruner, Chad Bakken. Unanimous yes roll call vote.

Motion made to approve the destruction of records as presented by the Business Manager. Lee Guscette, Michele Elston. Unanimous yes roll call vote.

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**July 17, 2019**  
**Page 3**

The 2019-2020 Fee Schedule was discussed. Motion made to increase the lunch and breakfast fee by \$.10 per meal as recommended by the state. Lori Carlson, Brent Bruner. Unanimous yes roll call vote.

Motion made to approve payment of the \$400 membership dues to North Dakota Small Organized Schools Association. Bret Fehr, Lori Carlson. Unanimous yes roll call vote.

Motion to approve the rental of the school building from the Building Authority. Michele Elston, Rob Harstad. Unanimous yes roll call vote.

Motion to approve a Tuition Free Agreement. Bret Fehr, Brent Bruner. Unanimous yes roll call vote.

Motion to Approve an Open Enrollment application. Bret Fehr, Michele Elston. Unanimous yes roll call vote.

Motion to accept all signed contracts/amendments for the 2019-2020 school year. Lori Carlson, Michele Elston. Unanimous yes roll call vote.

Discussion regarding the preliminary 2019-2020 budget. Motion to approve the preliminary budget for 2019-2020 as presented. Lori Carlson, Lee Guscette. Unanimous yes roll call vote.

**Correspondence/Board Discussion:** None

REPORTS:

**President's Report:** None

**Career & Tech Report:** The health careers position has been filled. The tech position has not been filled yet. Litchville-Marion was at the most recent Board meeting. The budget was discussed. Summer projects planned are being completed.

**Budget & Finance Report:** There will be a Budget & Finance committee meeting on Monday, August 12 at 6:30 pm.

**Buildings & Grounds Report:** The painting and tiling projects have started. The landscape project will start as soon as the ground is dry enough.

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**July 17, 2019**  
**Page 4**

**Curriculum Report:** The training for the new science curriculum was held. It went very well and the trainer may return for more training if the need arises.

**Activities Director Report:** The only open coaching position is the JV Girls Basketball coach. Mrs. Dockter is working with Mr. Severson to fill this position.

**Technology Report:** None

**PK-6 Principal Report:** Mrs. Bosse is working with Sheyenne Valley Special Ed to interview and hire a new para for the special ed program. This person will be employed by Sheyenne Valley Special Ed.

**7-12 Principal Report:** None

**Superintendent Report:** The staff in-service days are August 19 and 20. August 19 will be spent in Valley City at a workshop and August 20 will be held in the school.

Mr. Severson and Mr. Schwehr attended at joint meeting of the Barnes County Commission and Valley City Development Corporation. Workforce challenges and opportunities were discussed.

Mr. Severson discussed the Strategic Planning Committee. There will be nine member leadership committee. This committee will discuss what should be in the strategic plan and the direction it should go. Discussion was held on who would be on the committee. There will be four Board members as part of the committee.

Meeting adjourned at 8:15 pm.

The Education Foundation will meet on August 21, 2019 at 6:15 pm.

The Building Authority will meet on August 21, 2019 at 6:45 pm.

Next regular board meeting Wednesday, August 21, 2019 at 7:00 pm.

Respectfully Submitted,

Amy Darby  
Business Manager

Mike Schwehr  
President