

**UNOFFICIAL MINUTES**  
**BARNES COUNTY NORTH DISTRICT #007**  
**WIMBLEDON ND 58492**  
**SCHOOL BOARD of EDUCATION MEETING**  
**October 15, 2019**  
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The meeting of the Barnes County North School Board of Education was called to order by President Mike Schwehr at 7:02 pm. A quorum of the Board was acknowledged. Board members present were Mike Schwehr, Bret Fehr, Michele Elston, Lee Gussette, Cindy Christianson, Chad Bakken and Lori Carlson. Board members absent were Robert Harstad and Brent Bruner. Also present were Superintendent Mike Severson, Principal Danielle Bosse, Principal JR Wilson, Technology Director Melissa Bitz, teacher representatives Tracy Heinze and Jessica Jones and Business Manager Amy Darby. Guests were Ann Wuollet, PFM Financial Services.

Mr. Severson thanked all the coaches and advisors for their hard work and dedication. The GRIT students for September were recognized. Mr. Severson congratulated the BCN Homecoming Court and homecoming King and Queen. The BCN Staff Homecoming Court was congratulated along with the Staff King and Staff Queen.

An agenda item was added under New Business to discuss the nine-month employees and storm days. Motion to approve the amended agenda. Bret Fehr, Lori Carlson. Unanimous approval.

Motion to approve the consent agenda. (Inclusive of minutes from the September 18, 2019 meeting, bills, financial reports and the Pledge of Securities.) General Fund bills \$49,119.71 Building Fund bills \$612.78. Total of bills \$49,732.49. Lori Carlson, Bret Fehr. Unanimous yes roll call vote.

**REPORTS:**

**President's Report:** None

**Career & Tech Center Report:** The Center's annual financial review has been completed. The house building project was discussed. There are multiple parties interested in purchasing the house. A staff member from the Center will be at BCN for Parent-Teacher conferences on November 7 to meet with Parents. The Center is considering purchasing a bus to transport students between the Valley City Public Schools and the Center. This would reduce the number of vehicles and staff that were required to transport these students.

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**Technology Report:** The first family engineering night will be held on October 21. There are 20 students and 15 parents signed up. EdChat is being held weekly on Wednesdays over noon. Mrs. Bitz is finishing templates to be used for the quick alert system. She will be attending the NDATL conference the end of October. Discussion was held regarding the notification of the location of the reunification site on the school's Facebook page. Mrs. Bitz will follow-up with the BERT team regarding this concern.

**Building & Grounds Report:** The transportation committee will need to meet. Mr. Severson will contact the members to set this up.

**PK-6 Principal Report:** The school received a music grant of approximately \$1,400. Mrs. Bosse stated the current plan is to purchase outside speakers to play music during recess. Several elementary teachers and Mrs. Bosse attended a writing seminar which was very good. There will be additional seminars coming up. Fire Prevention Week was last week. Wimbledon Fire Department brought a truck to the school last week and the Dazey Fire Department will be here October 22.

**7-12 Principal Report:** The school evacuation and reunification drill took place today. There were fire departments, first responders and law enforcement involved. The students handled it very well. Law enforcement that was on site felt it went very well. There has been good feedback which the BERT team will be processing. Mr. Wilson thanked the Board for allowing the school to complete this process. Homecoming was last week and it went well. Mrs. Dockter and Mr. Wilson will be taking the 7<sup>th</sup> graders to Midwest Ag Manufacturing Days in Jamestown on Oct. 23. Pre-ACT testing will begin with 9<sup>th</sup> and 10<sup>th</sup> graders and take place yearly. The School Accountability Report is available for review.

**Superintendent Report:** Mr. Severson, Mrs. Bosse and Mr. Wilson will be attending the Fall Administrator's Conference in Bismarck October 17 and 18. The next Strategic Planning Meeting is October 28 with the final meeting on November 4. Parent-Teacher Conferences will be held on November 7. There will be no school November 8 and 11.

**Activities Director Report:** There will be a Volleyball game at BCN on Monday, October 21 which is a makeup game. The District Volleyball seeding meeting will be held in Napoleon on October 23. The District tournament begins October 31 and Regionals begin November 11.

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**Old Business:** The Sick Leave Bank committee will meet on October 21 at 7:45 a.m. They hope to have the policy completed by Christmas for the Board's review.

**New Business:** Ann Wuollet, PFM Services, presented information on a possible refinance of the Lease Revenue Bonds. She discussed resale of the bonds which would create a significant savings amount on the total bond payment. There will need to be two resolutions passed by the Board in order for this process to continue. All fees related to this refinance are figured into the total bond amount so there would be no costs separate from the bi-annual bond payment. This process would move ownership of the school building from the BCN Building Authority to the BCN School District. The anticipated annual savings is approximately \$80,000.

Motion to accept a Resolution Providing for Public Sale of \$10,535,000 State Aid Refunding Certificates of Indebtedness, Series 2019. Bret Fehr, Michele Elston. Unanimous yes roll call vote.

Motion to accept a Resolution Providing for Participation in School Bond Credit Enhancement Program. Lori Carlson, Bret Fehr. Unanimous yes roll call vote.

Motion to approve two Tuition Free Agreements. Bret Fehr, Lori Carlson. Unanimous yes roll call vote.

Motion to approve an Open Enrollment Application. Michele Elston, Lee Gusquette. Unanimous yes roll call vote.

Discussion was held regarding the early dismissals for professional development on the calendar. Motion made to change the early dismissals scheduled for December 11, April 1 and May 8 to late starts. Bret Fehr, Lori Carlson. Unanimous yes roll call vote.

A contract amendment for Jeanie Magee was discussed. She is teaching an additional 7<sup>th</sup> class. Motion to approve the amended contract for Jeanie Magee. Lori Carlson, Michele Elston. Unanimous yes roll call vote.

Three bids were received for the purchase of a new bus. They are: Harlow's at \$81,005, Hartley's at \$83,000 and IState Trucks at \$81,250. IState Trucks also would be able to install a DVR for an additional \$2,550. Motion made to accept the bid from IState Trucks for \$81,250

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plus the \$2,550 for the DVR for a total of \$83,800. Lori Carlson, Chad Bakken. Unanimous yes roll call vote.

Mr. Severson reported that the three individuals who had applied for the Business Manager position were interviewed. He then made a recommendation to the Board to hire Lindsay Polk as the new Business Manager. All interview committee members were in agreement. Motion to hire Lindsay Polk as Business Manager at \$22.00-\$23.00 per hour. Michele Elston, Lori Carlson. Unanimous yes roll call vote. Mr. Severson contacted Ms. Polk who accepted the position at \$23.00 per hour.

The Superintendent evaluation is due November 15. Mike Schwehr will send the electronic forms to the Board members for their completion. He requested they be returned no later than November 5.

There was discussion regarding nine-month employees and whether they are eligible to be paid for storm days. The Negotiations Committee will meet prior to the November Board meeting to seek input and make a recommendation.

Meeting adjourned at 8:07 pm.

Next regular board meeting Wednesday, November 13, 2019 at 7:00 pm in the BCN Media Center.

Respectfully Submitted,

Amy Darby  
Business Manager

Mike Schwehr  
President