

**UNOFFICIAL MINUTES
BARNES COUNTY NORTH DISTRICT #007
WIMBLEDON ND 58492
SCHOOL BOARD of EDUCATION MEETING
June 24, 2020**

The meeting of the Barnes County North School Board of Education was called to order by President Mike Schwehr at 7:00 pm. A quorum of the Board was acknowledged. Board members present were Mike Schwehr, Lee Guscette, Rob Harstad, Michele Elston, Cindy Christianson, Chad Bakken, and Lori Carlson. Board members absent were Brent Bruner and Bret Fehr. Also present were Superintendent Mike Severson, Principal JR Wilson, Principal Danielle Bosse, teacher representatives Mindy Tvedt, Tina Bryn, and Jessica Jones, Administrative Assistant Deb Earles, Custodian Joan Duffy, and Business Manager Lindsay Polk. Guest speakers Addison Amann and Ava Broten were also present.

Mr. Severson thanked the custodial staff for their hard work cleaning and disinfecting our building. He thanked the office staff as they transition to working back in the building. He thanked the transportation department for their hard work getting ready for the 2020-2021 school year.

The agenda was changed to add the Peer Leaders' presentation at the beginning of the meeting and open enrollment application to New Business. Motion to approve the amended agenda. Michele Elston, Rob Harstad. Unanimous approval.

Peer Leaders have worked throughout the year presenting their project about responsibility to the Elementary classes. They shared their presentation with the Board.

Motion to approve the consent agenda. (Inclusive of minutes from the May 20, 2020 and May 27, 2020 State meetings and from the May 20, 2020 and June 8, 2020 school board meetings, bills, financial reports.) General Fund bills \$888,674.88 Building Fund bills \$19,576.94. Total of bills \$908,251.82. Lori Carlson, Cindy Christianson. Unanimous yes roll call vote.

REPORTS:

President's Report: None

Career & Tech Center Report: Mr. Schwehr gave an update on the counselor position in Litchville-Marion. The PDC Conference will be held virtually this year. There has been one interview for the counselor at BCN. The director's contract was approved for 2 years and the building lease has been approved. The house sold and they're working on plans for next year.

Activities Director Report: Mr. Severson reported that NDHSAA is working to set up guidelines for activities resuming. The Booster Club would like to take over concessions this fall. The Board was in agreement. Mr. Severson will let dance know.

Technology Report: None

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Building/Grounds: Mr. Severson updated that cleaning is done in the elementary wing and the custodial staff is working on the high school wing now. They are ahead of schedule. Painting is planned to start around July 4th.

Transportation: ND Highway Patrol sent an email regarding bus inspections and they're allowing flexibility for them to be done in-house this year.

Budget/Finance: Mr. Severson said the Budget & Finance Committee met Monday night to discuss non-certified staff and the preliminary budget. The next meeting is scheduled for June 29, 2020 at 7:00pm.

PK-6 Principal Report: None

7-12 Principal Report: Mr. Wilson gave an update on the Career Counselor interview and noted that they are waiting for the applicant to complete the licensing process.

Superintendent Report: Mr. Severson stated that NDCEL is working with state agencies on guidelines for reopening in the fall. The guidelines will be out to the schools by July 15, 2020 and then it will be up to the School Board to make a decision.

Old Business: Wage increases for non-certified staff were discussed. It was recommended to increase Bud Cruff to \$65,000 per year. It was recommended to increase Lindsay Polk to \$24.00 per hour. It was recommended to increase all other non-certified staff and bus drivers by \$.25 per hour. Bus drivers would be at \$.25 per hour per route. For 403(b) it was recommended to use 2,080 hours to calculate 403(b) for 12 month employees, to use 1,520 hours for kitchen staff, and to use 1,480 hours for paras. The Budget and Finance Committee will meet to further discuss other benefits. Motion for Mike Schwehr and Chad Bakken to abstain due to conflict of interest. Lori Carlson, Rob Harstad. 5 yes roll call votes, 2 abstain. Motion to approve all recommendations for wage increases and 403(b) calculations. Lori Carlson, Michele Elston. 5 yes roll call votes, 2 abstain.

Mr. Severson gave an update on building re-entry. Teachers can start coming back after cleaning is complete. They will have a spray in their room to wipe down after themselves each day. It was agreed that Volleyball camp can start scrimmage in the gym, and they will need to clean up after themselves.

Mr. Severson gave an update and recommendations for staffing changes. Mrs. Bryn's position will be changing, and Mr. O'Brien will be assuming some of her duties. It was recommended to change Mr. O'Brien's job title to MTSS Tier 3 Instructionalist and to increase his pay to \$20.00 per hour. It was recommended to hire a para for Pre-K and Kindergarten at \$15.00 per hour. It

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was also recommended to hire a reading tutor that will be paid by a grant for the first year. The board was in agreeance to hire the reading tutor. A motion was made to open the para position for Pre-K and Kindergarten. Lee Guscette, Lori Carlson. Unanimous yes roll call vote. Motion to move Mr. O'Brien to MTSS Tier 3 Instructionalist and increase pay to \$20.00 per hour. Cindy Christianson, Rob Harstad. Unanimous yes roll call vote.

New Business: Motion to accept a Pre-K open enrollment from Griggs County. Lori Carlson, Michele Elston. Unanimous yes roll call vote.

Mr. Severson presented the Board with a resolution authorizing transfer of \$90,000.00 from the General Fund to Building Fund. Motion was made to approve the "Barnes County North Public School District School Board Resolution Authorizing Transfer from General Fund to Building Fund" as presented in the amount of \$90,000.00. Michele Elston, Rob Harstad. Unanimous yes roll call vote.

Mr. Severson discussed the long term demographics planning process and that it's done in even numbered years and is open to the public. The report is available by contacting the school.

Mrs. Polk discussed upcoming business manager training. The Business Manager Certification Program will begin with classes on July 23rd and 27th. SUI training will be held in Sioux Falls this year rather than Bismarck. She requested approval to attend the SUI training, hotel for 3 nights, and mileage. Motion to approve Mrs. Polk to attend SUI training in Sioux Falls as requested. Michele Elston, Chad Bakken. Unanimous yes roll call vote.

Discussion was held about having a School Board Retreat this year. The Board would like for something to be planned for the end of July.

Meeting adjourned at 7:58 pm.

Next regular board meeting Wednesday, July 15, 2020 at 7:00 pm BCN Media Center and Zoom.

Respectfully Submitted,

Lindsay Polk
Business Manager

Mike Schwehr
President